

## Day Rates

## On-Site Work

Coaching / Strategy £ 3 250 / 1.0 Day

£ 1 950 / 0.5 Day

(Includes bespoke preparation, follow up and full telephone support)

## Off-Site Work

MessageCrafting: - Speechwriting, Literature, Website

£ 650 / 0.5 Day

## Retainers

3 / 3	3 on-site days per Month - over 3 Months	£ 5 350 pm	UK/EU
3 / 6	3 on-site days per Month - over 6 Months	£ 3 750 pm	UK/EU
5 / 3	5 on-site days per Month - over 3 Months	£ 6 350 pm	UK/EU
5 / 6	5 on-site days per Month - over 6 Months	£ 5 350 pm	UK/EU
5 short	5 x 3-4 hour coaching sessions on-site	£ 750 / session	UK

## Notes: -

1. All rates attract UK VAT and are payable within 15 days of the date of invoice unless otherwise agreed.
2. Accommodation / flights / mileage / travel expenses are invoiced separately unless otherwise agreed.
3. EU/International projects are payable in advance.
4. For EU clients: From 1 January 2010, the Place of Supply rules for VAT changed and the following now applies: If the client is not VAT registered, then UK VAT is applicable. If the client is VAT registered, then the place of supply switches to the Country where the client is established. This means Peter Botting Ltd zero rates the invoice and the client accounts for VAT in their country under the reverse charge procedures. In this case the client's VAT number needs to be noted on the invoice.



**Book a slot now - via my Virtual Diary Secretary:**

<http://www.peterbotting.co.uk/contact/my-diary-secretary>